

Anchors Aweigh Club, Inc.
Steering Committee Meeting
Minutes of August 26, 2014

Meeting called to order at 6:45 pm by Chairman, Steve I.

Chairman's Welcome

Serenity Prayer

Steering Committee Members Present: Chairman Steve I., Dan R., Lori M., Nathaniel L, Joe P., Tom G., Board Members absent: Katie F., Vidal. Also present: Office Manager Judy B., Club Manager Mark S., Lynn A.

Minutes of June 24, 2014 were reviewed and approved as submitted by Secretary.

Club Manager's Report – Mark S.

- Shed project continues. No projected date for completion. Labor cost is exceeding our projected budget. Office Manager states amount spent so far on labor and materials is \$1,456.02.
- Looking into 501c(3) status at Home Depot. Would give us 25% discount.
- New Young Peoples meeting begins 7pm Wednesdays and Saturdays. Also formulating a 'kid friendly' meeting to begin Sundays 1:30pm.

Office Manager's Report – Judy B.

- Membership List – 71, down 1 from last month.
- Utilization Report: 5,030, up 305 from last month. Avg. per day 162. Last July: 4,833, July 2012: 4,757.
- Year-to-date utilization is 39,831 vs. 37,138 last year. Lynn A. questions the accuracy of the numbers. Office Manager feels confident in our count. Joe P. asks 'how do we account for the increase in numbers over last year? OM states the Offender Release Program group sharing our space during the closure of the Care-Center contributed greatly to those numbers.

Finances:

- Profit and Loss: Net income for July: \$2,418.02.
- Budget for July: -\$1,358.23
- End of Month Checking Balances: \$17,231.22
- End of month budget balance was \$10,148.19
- All insurances' (Wind, Flood, Fire and D&O) have been paid. We have \$284.16 in the escrow account for insurance. Currently we deposit \$950 each month into that escrow account.
 - Dan R. makes a motion to bump that amount up \$50 per month as we do anticipate an increase in insurance costs next year. Second by Steve I. Discussion follows. Motion approved.
- Our mortgage is now down to \$209,139.00.
- Regarding the roof. We have three options. First option: we can build a new roof at a cost of \$50K. Second option: Repair roof @\$29,800. Mike G. has extensive experience with the materials that would be used, would be doing this work and has met with the supplier to investigate our non-profit status for discount on material costs. Third option, on the advice of A-Plus Roofing is to patch the roof (his price is \$1,675.00) and then have the building tented. Need an answer from the Board as to what direction to go as I am working on the Klaus-Murphy grant with a time line.
- Tom G. inquires about the guarantees of any company we go with. Dan R. as experience with the product used in option two and feels confident in it. Lynn A. asks about the need to have to tent all three building that share wall space. Judy B. states, having all buildings tented together would be ideal. When we tented last time the job wasn't complete because the roof was too wet. My opinion is option three now to stop the leaking. Then apply for the K-M grant. Including the roof repair and the tenting I would submit a grant request of \$35K, (Klaus-Murphy). Dan R. suggests option three now as we are in the rainy season then work on option two with Klaus-Murphy.

➤ Motion made by Steve I. To authorize Office Manager to move forward with the grant proposal (Klaus-Murphy) for option two (\$29,800 plus additional tenting costs), to further authorize OM to get A-Plus Roofing out to work on option three and further to get quotes from two pest control companies to fumigate. Second by Nathaniel L. Motion approved.

Progress for this Month:

- Finishing up with the attendance survey.
- Re-writing the application for the HSAB grant as some of the requirements have changed.
- Have interviewed three candidates for book keeper position.

Fundraisers: Lori M.

- Spaghetti Dinner netted \$1,725.89. Thank you Lori M. and Mark S. for your hard work.
- Holiday Gift & Yard Sale: Example of poster for HG&YS shared and discussed.
- Ideas for November events: A Harvest Carnival. Lynn A offers to be the 'dunkee' in the dunk tank. Also another Spaghetti Dinner.
- Meditation Sail in October.

Treasurer's Report – Tom G. See Officer Manager's Report

House- See Club Manager's Report.

Grant Report – Joe P. and Judy B.

- HSAB: See Office Manager Report.
- Klaus Murphy. Joe P. - Grant Board would like to have a more thorough presentation.
- Sheriff's Grant: Dan R. spoke with our County Commissioner Heather Carruthers, hoping to get some movement there.
- There is a program on Amazon similar to the one offered at GSF. It's called 'Smile.amazon.com'. Simply check Anchors Aweigh as the charity of choice when making a purchase. All \$\$\$ spent will earn points and in turn be given to the Club in dollar form.

Governance – Dan R.-Requests Office Manager email the finance reports to the Secretary in keeping with best practices.

Garden Report: A professional arborist offers that we need very little tree trimming. It's been suggested by a club member that the canopy be taken down. Steve I. will take the issue to the next Attitude Adjustment meeting as they paid for it and use it the majority of the time.

New Business: E-cigarettes clubhouse policy. Dan R. makes a Motion to ban e-cigarettes from inside the clubhouse and on the porch. Second by Lori M. Joe P. offers that the World Health Organization has asked all Nations to pass laws to outlaw e-cigarettes. Club Manager requests we table item until next month in order to offer club members an opportunity to vote on the matter. Dan rescinds his motion. Item tabled.

Lynn A makes a motion to enforce no smoking rule on the porch. Steve I offers that this is already clubhouse policy and simply needs to be addressed by Club Manager.

Meeting adjourned at 7:45 pm.

Respectfully submitted,

Kathleen Ford, Secretary, AACI

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