

Anchors Aweigh Club, Inc.

Steering Committee Meeting

Minutes of the December 17, 2013

Meeting called to order 6:50 PM.

Chairman's welcome.

Serenity Prayer

Steering Committee Members Present: Chairman Steve I., Birch O., Dan R., Mike G., Joe P., Pony C. and Katie F. Also present were: Club Manager Mark S., Office Manager Judy B., Lori M., Paul T., Lynn A. and Buff G.

November minutes were read as submitted by Secretary, Katie F.

- Motion by Joe P. to accept minutes. Second by Birch O. Minutes accepted. Club Manager's Report- Mark S.

- Thanksgiving Dinner was a success. Christmas Dinner and New Year's Eve events planned.
- As per November Board discussion, security cameras will be installed over cash register and on the front porch. Operational only when club is closed.
- Club now accepting Credit Cards. Visa/MC.
- Lynn A. asks that the 'No Smoking' signs be placed more prominently on the front porch and ramp and that the No Smoking on ramp and entrance rule be enforced. Club Manager will address this at the next Staff meeting scheduled for Wednesday 18th
- Motion by Mark S. to give Mike a Christmas bonus. Second by Lori M. Motion approved.

Office Manager's Report- Judy B.

- Membership List – 76, up 4 from last month.
- Utilization Report: 6016 up 46 from last month, Ave. per day: 201. Last November: 5,772, November 2011: 5,048.
- Year-to-date utilization is 59,673 vs. 57,488 this time last year.

Finances:

- Profit and Loss: Net income for November: -\$4,435.61
- End of Month balance: Checking: \$15,793.71.
- End of month budget balance was -\$403.04.
- The minimum wage for 2014 will be \$7.93/hr. Mike is at \$8.00.
- Motion by Judy B to give Book Keeper Kathy M. a monetary gift (\$599.99) of thanks for her expertise and dedication in her work for the Club. Second by Steve I. Motion accepted.

Fundraisers:

- Holiday Gift & Yard Sale/Silent Auction: \$10,012.25.
- Holiday Train Ride: \$1,065.00

Office Manager and Club Manager were asked to step out of the room momentarily.

- Motion by Mike G. to give Year-end bonuses to both Managers. Second by Steve I. Motion Accepted.

Treasurer's Report: Birch O. See Office Manager's Report.

Committee Reports:

House maintenance Report:

- Club Manager offers that the shed in garden has fallen apart, needs immediate repairs.
- Mike G offers building materials to replace shed to be delivered by weeks end. Also will submit proper permit application.
- Motion by Steve I to allow Mike G to draw up/submit plans to Building dept. Second by Lori M. Motion accepted.

Fundraising-Pony C. /Buff G.

- 5K Buddy Run February 1st.
- Mike G. is planning 1st annual 'Pinger Open Golf Tournament'. First week of May 2014.
- Motion by Birch to thank St. Paul's for their generosity in lending their space for the Holiday Gift & Yard Sale/Silent Auction. Second by Katie F. Discussion to follow. Motion failed.
- Motion by Pony C. to meet with Father at St Paul's to explore options for repaying their generosity in lending their space for the Holiday Gift & Yard Sale/Silent Auction. Second by Katie F. Motion carried. It was agreed that Steve I, Lori M and Pony C will meet with Father to collect input on best way to show Club's gratitude.

Governance: Dan R.-

- Donor list and development letter, further review.
- By-Laws rewrite tabled until February 2014. Club/Office Manager job description to be added as well as Policies/Procedures.

Garden: Chris S. Plan B for shed. See House Maintenance Report.

Grants: Joe P.

- Klaus Murphy: Did not fund anyone.
- Point-in-time survey of Homeless January 28th, training January 7, 2014 at FKOC

Unfinished Business: Newsletter; tabled.

New Business:

- Benches for AA room. This is not a Club House expense. Board will offer bench options for Groups to choose/decide if they want to purchase. Board will have final decision.
- Arlette W. offers her resignation to the Board. As per results of last election for new Board Members, Buff G. was next in line to be elected.
- Motion by Pony C. to have Buff G. replace Arlette on Board. Second by Katie F. Approved. Buff accepts nomination, will fulfill the term to run until next election May 2014.

Meeting adjourned 8:10 pm.

Respectfully submitted,

Kathleen F. Secretary AACI 2013

www.anchorsaweighclub.com