

## **Anchors Aweigh Club, Inc.**

### **Minutes of the August 28, 2012 Steering Committee Meeting**

Meeting called to order at 6:50 pm by Chairman Steve I. Welcome Board members and all present. Open meeting with the Serenity Prayer.

Steering Committee members present: Steve I, Katie F, Dan R, Birch O, Pony C, Sam K and Joe P. Board members absent, Arlett W and Mike G. Also present: Club Manager Judy B, Chris S, Mike L, Edward W, Jim K. and Glenn T.

Minutes are provided by Secretary, Katie F. If you wish to receive a copy of the minutes via e-mail please provide e-mail address to Katie by phone 305.304.7711 or e-mail @ [ford7thpower@bellsouth.net](mailto:ford7thpower@bellsouth.net) . A typed copy will also be posted on the club bulletin board.

Are there any additions, deletions or corrections to the minutes for the month of August? Glenn T. would like to address additional items at the start of the agenda rather than at the end of the agenda which is customary. First item; question of no smoking signs posted on the porch. Judy B, Club manager will address this in her report. Second item, the issue of 'PayPal' as the only option for on-line purchases. Discussion to follow. Glenn exits the meeting.

Motion to approve July Minutes, accepted.

#### **Manager's Report: Judy B.**

Membership list up-dated 8/6/12, 70, up 1 from last month.

Utilization report: 4757, up 200 from June. Average per day, 153, up 1 June. That has to do with the fact that we have 30 days in June and 31days in July.

We now have a full year of utilization reports so we can start comparing year-to-year. On another note, the 'Girl Power Group' is now 'Step Sisters'. Regarding problems with pay-pal and credit card purchases, this is something we have only just begun to utilize and obviously we are still learning about our options.

Finances: Profit and loss;

Net ordinary Income July - (\$2,748) – (\$865) under budget. Year-to-date – (\$4,350), that is under budget by (\$4,759). We are now under the \$4,575 glitch we had in January. So we need some kind of fundraiser in September to keep us where we need to be.

Employee status: Day counterman Tim has given his two week notice. I am currently conducting interviews.

Volunteers: All shifts are covered.

Progress last Month: NA room has been painted, chairs and floor have been steam cleaned. We have a donor for paint for the AA room so we need a painting party to get that work done in the next few weeks. The back porch has been painted.

The hurricane Plan has been finished, approved and tested during Hurricane Isaac.

Plans for next Month: Finish Club Manager's job description corrections and get it approved by the Governance Committee. Paint AA room. Purchase and install NO SMOKING signs on the front porch. Plan a September fund raiser. Confirm Leadership Meeting for Board members October 10<sup>th</sup> 5pm thru 9pm.

Issues: AA Room still leaking and smells. We will be setting off bombs in the attic for mold. We have ongoing issues with new software program which are being addressed. End of Report.

**Finance Report:** Birch O. absent at finance meeting. Present were Steve I, Arlett W, Judy B, Dan R and Paul T. Finance report was submitted discussed and approved. The survey questionnaire was postponed due to Birch's absence. Birch would like to pass this project on to someone with more available time to devote to this project and to spread the learning experience. We reviewed financial guidelines regarding refinancing the mortgage. Rubin Concepcion, a mortgage consultant, will work with Birch on this project. We cannot do a 'land only' loan. Further discussion to follow at the next Finance Committee. Jim K will be working on the spread sheet from the Fishing Tournament, (in Mike G's absents), and will address it at the next Finance Committee Meeting.

### **Committee Reports:**

House: Mike L. is still searching for the source of the roof leak.

Fundraising: Jim K for Mike G. The Scuba Fundraiser details are still being ironed out. The Golf Tournament is scheduled for 2<sup>nd</sup> week of November. Pony: I have organized a fundraiser for September...We will be doing a sing -a- long showing of the 'Sound of Music" at the Tropic Cinema Tuesday September 18 at 7:30 pm this will include a 50/50 raffle and costume contest tickets are 20.00 in advance and 25.00 at the door the day of the event...tickets can be purchased at the Tropic Cinema. I have also printed up some advance tickets to have them available at the clubhouse. The event takes place in a little over 2 weeks and should not be a problem selling out but we all need to get the word out, I will have flyers done by Monday and started today announcing it. If posting anything online please post as "showing of The Sound of Music feel free to come in costume and sing along" as opposed to "The Sound of Music Sing a long" the latter is trademarked and when I got the rights from the studio and signed the contract with them they needed to make sure that we did not infringe on the other

Grants: Joe P. No grant applications were submitted since the last report.

United Way is currently being received in monthly installments. Dan R. attended the UW meeting at Hawk's Cay Resort. At some point we may

be called upon (on short notice) to give testimonials at their donation meeting to solicit donors so we need to work on our donation request speech. Steve, Judy and Kate offered their help.

Klaus-Murphy Grant application is currently under consideration. No decision will be made before November.

Sheriff's Grant: \$7,800 has been received and will be used to pay AACI insurances. We must submit all our expenses for insurance by the end of September and then it will be about six weeks from the time we submit our receipts till the time we see the funds.

No information yet concerning the Combined Federal Campaign funding.

Governance: Dan R. Will e-mail assessment forms for our own self-assessment as a Board, how we think the Board is functioning and where we would like it to go. Judy's self-assessment will be reviewed at the next Governance Meeting (second Sunday 9:30am NA room). Board members are encouraged to complete self-assessments and have it reviewed by a member of the Governance Committee at next meeting.

The memorial tree project is still being investigated.

John T. has volunteered to spearhead a club newsletter ('Drop Anchor'). Marcus has offered to give him some guidance with that project. End of Report.

Garden: Chris S. The canopy needs to be replaced, it's suggested that the groups that use the garden could perhaps pass the basket for that. As for the needed tree trimming, Judy says we have the funds in the repairs and maintaince fund, approx. \$300. We are always looking for volunteers to help assist with maintaince of the garden.

Holiday Gift and Yard Sale Katie F. SBX Reality have offered to help us out with space again this year. We can't put stuff there yet but if anyone has

something to donate for the sale we do have some space available.

**New Business:** Leadership Academy brainstorm workshop date set for September 12<sup>th</sup> 6:45-aprox 8pm in the AA Room. This meeting will be a closed meeting for Board members only.

**New Item:** Our next election is in November. Dan R. and Steve I. will be up for re-election and have graciously offered their services if reelected.

The Governance Committee and the Finance Committee will now both meet on the 2<sup>nd</sup> Sunday of each Month, beginning in September at 9:30am and 10am respectfully. Regarding the GSF refund this occurs once a year. Next check next year.

Adjourned at 8:05pm.

Closed with Silent Prayer

Respectively submitted,

Katie F, Secretary AACI 2012

8/28/12