

Anchors Aweigh Club, Inc.  
Steering Committee Meeting  
Minutes of February 23, 2016

Meeting called to order at 6:45 pm by Treasurer Tom G.

Serenity Prayer

Steering Committee Members present: Secretary Katie F, Treasurer Tom G, Lori M, Vidal and Lee McM.

Board Members absent: Nathaniel L, Joe P and Steve I.

Also present: Office Manager Judy B, Club Manager Tim B, Ken D, Kathleen C, Dan R. and Tom S.

(prospective Class A Member, retired CPA)

*Minutes* of January 26<sup>th</sup> meeting reviewed and approved.

*Club Manager's Report*: Tim B: Tenting will commence on Monday and Tuesday, excessive use of H2O has been resolved and all shifts for volunteers are filled.

*Office Manager's Report* – Judy B.

- Membership List (as of 5<sup>th</sup> of month) 59, down 2 from last month.
- Utilization Report: 6,495, up 518 from last month. Avg. per day 210. Last January 7,097, January 2013: 6,706.

**Finances:** Profit & Loss

- Net Income January \$1,357.94
- Budget for: January \$241.00
- End of Month Checking Balance: \$10,543.54 not counting roof fund money.
- End of Month Budget Balance: \$9,319.12.
- Birch O donated mystery \$800 noted last month. Thank you Birch.

**Fundraisers:**

- 5 K Run and Silent Auction: \$12,195.19
- Valentine Raffle: \$570.00
- GSF Check: \$1,000
- End of month Mortgage Balance: \$115,483.64
- Sloppy Joe's will be donating one case of paper product per month.
- First State Bank CD Prudent Reserve CD \$20,071.41, in the amount of \$30,268.50.

**Treasurer's Report** – Tom G. – Encourage Membership enrollment in each Home Group as a fundraising idea. Collection of e-mail addresses as a reminder of membership renewal and option to renew memberships on the web site: [www.anchorsaweighclub.com](http://www.anchorsaweighclub.com)

Discussion regarding price increase for food and souvenirs as a necessity. Suggestion to Office Manager: 'Pay Choice' as an alternative to Paycheck as our payroll company.

✚ Motion to accept Budget by Lori M, second by Vidal. Budget Approved.

**Grant Report:** Judy B. /Joe P.

- Klaus-Murphy: Waiting for approved funds.
- Sherriff's Grant: Max amount granted \$10,000. We will ask for the full amount to help with insurances. Meeting to decide allocations is April 13<sup>th</sup> 6:00 pm in Marathon.
- United Way: \$1.51
- HSAB: Awarded \$20K last year. Allotments awarded as bills are paid for child care, utilities, repairs and improvements of building.
- Currently writing a grant request for funds from Community Foundation of the Florida Keys to buy or help buy the new air conditioner for the AA Room. Requested amount: \$6,250.

**Fundraisers:** Lori M.

- St Paddy's Day Corned Beef and Cabbage Dinner in the garden after the 5:30 pm meeting. Tickets on sale March 1<sup>st</sup>, \$10 per ticket.

- Easter Basket Raffle
- Venue for the Holiday Silent Auction, Vidal will look into St Mary's as a venue.

**House:** Tim B for Mike L.:

- After tenting is complete, AC will be repaired then roof repair.
- Light bulbs blowing out still an issue. Will be bringing in an electrician to check electrical.

**Garden:** See House Report

**Governance:** No Report

**New Business/Unfinished Business:**

- Kathleen C. representing the ORP would like to start using a uniform stamp for 'mandatory probation meeting sign in sheets'. Clubhouse Manager advises 'This is an issue for the individual AA/NA Groups, not a Board issue. As such, should seek counsel from Chairpersons of each group.
- ✚ Motion by Lee McM, To add a line item to Monthly Budget Report to read: 'Net income minus total other expenses'. Second by Ken D. Motion Carried.
- Search for candidate for Seat #4 Class A
- Tabled till next meeting: Steve I. to seek advice from Community Foundation of Florida Keys regarding Standardized Book keeping (best practices).

Next Board Meeting March 22, 2016.

Adjourned 7:50 PM

Respectfully Submitted,

Kathleen S Ford, Secretary AACI