

**AACI Steering Committee
Minutes
June 27, 2017**

Steering Committee Members Present: Dan R., Beth B., Bryan M and Sandi

Staff Present: Nancy Rose C. and Karl C.

Other Members Present: Michelle G., Charlie B., Lee M., Mike L.

Meeting was called to order at 6:45 pm by Dan R. followed by the Serenity Prayer, and approval minutes of May 23, 2017 with no changes.

Officer Manager's Report –Nancy Rose:

- 6076 Attendance in May, up 312 from the 2016 Attendance. 96 current Club members, 13 coffee passes sold.
- Group rent received \$4,089 and \$1,000 from Attitude Adjustment towards Burn the Mortgage campaign.
- Picadillo Dinner cleared \$505 and \$45 from the 50/50 Raffle. Kuddos to Anthony for cooking the Picadillo. The counter staff and other volunteers put on this dinner and look forward to doing these kinds of dinners again.
- Nancy and Dan went to Health and Human Service Advisory Board (HSAB) for the grant and were awarded \$20,000.
- \$5,449 was awarded from the Sheriff's Fund and will be used to pay for insurance.
- Are looking at changing payroll company to help accuracy and possibly be cheaper.

Club Manager's Report-Karl:

- Day to day continues to run well. Adequate number of volunteers. Special thanks to Anthony for cleaning and pressure washing in and around garden.
- Karl and Mike trimmed trees.
- Karl will be off 7/14-7/18
- Karl is using the spread sheet to list tasks and timing of tasks that will help counter staff when Karl is off.

House Report-Mike L.:

- Cut trees and palm fronds away from roof.
- Danny inspected the roof and found it in good shape.
- Will be blowing leaves off the canopy.
- Is looking to replace the AC in the NA room, which can be done but may have some electrical power challenges. Estimate cost is \$2,300-\$2,500, plus another \$2,000 for the electrician.
- Exploring options to repair the ramp.

- Dan asked Nancy to find out if we could get a bigger insurance discount if we put in storm windows and storm shutters.

Treasurer's Report –Sent by Tom G.:

- Iberia Bank \$22,679.75; \$13,240.26 Insurance Escrow and \$44,805.63 Mortgage balance.
- First State Bank \$2,091.32; \$30,318.63 (Building Emergency Fund); \$20,049.34 (Prudent Reserves)
- Increasing memberships will help with cash flow and all members are being encouraged to announce the need for more members at each group meeting.
- Steering committee members who are authorized to sign checks include: Dan Reynen, Tom Goetz, and Sandi West. First State requires 2 signatures on amounts over \$2,500 and Iberia requires 2 signatures on amounts over \$750.
- There is a need for a Finance Committee meeting and Tom G will be calling one before the next Steering Committee.

Committee Reports:

Fundraising – Lee and Charlie report:

- Committee met 6/22. The Anonymous Angel event is set for 11/18 3-7pm. Plans will be to expand the buffet with a cost at the door. Looking at marketing options. Dan agreed to set up a Face Book for this event. Dan suggested looking at apps that would allow bids off site for silent auction items. Since there is no large ticket item planned for this year, there is a need to look at ways to make up the revenue that last year's donated motorcycle brought in.
- Tom S needs to set up specific codes for each event for revenue and expenses to allow better analysis for future events.
- A discussion occurred regarding other options for raising funds including using lottery tickets which would bring in a potential \$800 each time offered. Pros and cons were discussed regarding lottery and members and steering committee are asked to think more about this and bring ideas back to the next steering meeting.

Governance – Dan R.:

- Committee met twice and looked at bi-laws. He is asking for feedback on how to stagger election of executive steering committee members.
- This group is also looking at the job descriptions to determine if these need more updates.
- We currently have 3 steering committee member slots open and all are asked to look for others who may be willing to join.

Garden – Chris (absent but sent report): New Plants were put in place in garden.

New/Unfinished Business:

- Update on "Burn the Mortgage"-Dan: On track to pay off in August.

Meeting adjourned 7:50 pm. Minutes submitted by Beth B.

