

**AACI Steering Committee  
Minutes  
May 23, 2017**

Steering Committee Members Present: Dan R., Tom G., Beth B., Tom S., Vidal and Sandy  
Staff Present: Nancy Rose C. and Karl C.  
Other Members Present: Ruth C., Charlie, Lee M., Mike L.

Meeting was called to order at 6:55 pm by Dan R. followed by the Serenity Prayer, and approval minutes of April 28, 2017 with no changes.

Officer Manager's Report –Nancy Rose:

- 5704 Attendance in April, up from the 2016 Attendance. 88 current Club members, 14 new and renewals of memberships
- Received \$1,000 bonus from GFS and determined points would not be used going forward for groceries but will be paid in a bonus a few times a year; Received \$35 from Amazon Smile
- Bought \$2,300 worth of shirts, sold \$708. 17 current coffee passes
- Working on Health and Human Service Advisory Board (HSAB) grant, asking for \$28,600
- Updated New Officers on SunBiz, State of Florida and Gold Star
- Still waiting on Insurance Quotes.

Club Manager's Report-Karl:

- Day to day running well. Adequate number of volunteers. Special thanks to Anthony for cleaning and pressure washing in and around garden.
- Dan will be sending a task list to Karl and Nancy to add/delete that will delineate their unique monthly responsibilities to assist volunteers or future staff in stepping in when needed.
- Karl asked Mike L to consider grouting the men's toilet and repairing the front ramp wood planks that are damaged.
- Karl will lead the efforts to get this year's survey completed and ask those attending meetings on 5/25, 5/26 and 5/27 to complete the surveys needed for the HSAB grant. Ruth and some volunteers will compile the survey results and give them to Nancy.

House Report-Mike L.:

- Code Enforcement from the City completed an inspection. Looked at the leakage of the air conditioners, but found the problem more with the adjoining buildings and not us. Mike is working with the City to find a workable solution. Mike will also discuss with Nathaniel options for the air conditioner units.
- Will be installing a lock on the front gate that can be unlocked from inside but can be propped open before meetings using a Kane bolt.
- Will be getting a small crew together to repair the front ramp and estimated that materials and labor would be \$500.00

#### Treasurer's Report –Tom G.:

- Iberia Bank \$27,852.16; \$12,040.28 and \$47,544.40 Mortgage balance.
- First State Bank \$2,091.32; \$30,318.63 (Building Emergency Fund); \$20,093.50 (Prudent Reserves)
- Tom S. reported on budget YTD. We are operating very close to budget. If we continue to operate as planned we would end the year with \$87,000 after mortgage is paid in full.
- Credit cards are no longer being accepted. Too much bookkeeping.
- Dan passed out minutes of the 5/20 Finance Committee where a decision was reached to pay the mortgage off most likely in August once CD had matured and we could do so and maintain a Prudent Reserve. Steering Committee voted with Vidal motioning, Sandi second, all members voted yes.
- CDs are maturing soon (one in July and one in Sept). Lee suggested that we consider placing the Prudent Reserve with the Community Foundation to get a better return. Dan and Tom G will consider that but at least part of the account would need to be available to be used if need be as the prudent reserve. Dan thought that could be stipulated with the Community Foundation.

#### Committee Reports:

##### Fundraising – Kenny J. and Friends:

- Lee and Charlie reported for Kenny. The Meditation Sail will be in August. Date TBA. We agreed to raise the ticket price to \$30.00 but will ask the bigger groups to donate at least 10 tickets each so there would be tickets available to those who cannot afford one themselves.

##### Governance – Dan R.:

- Dan is working on reviewing all policies related to governance. Governance Committee is scheduled Tuesday June 6<sup>th</sup>.

##### Garden - Chris S.:

- Tom G. brought up that Chris was exploring irrigation options for the garden. Consensus was to wait until after the mortgage is paid off.

#### New/Unfinished Business:

- Update on “Burn the Mortgage”-Dan: See above. Burn the Mortgage has been very successful. We do have 1 donor who will pay the last \$10,000, so we will be paying off the approximately \$35,000 left of the mortgage in August.
  - New Steering Committee Members/Vote
- Bryan Miller was nominated by Lee for an open Steering Committee position. Bryan was voted in by all members and will take seat #5 with a 2 year term.
  - Membership Drive
- Dan ordered a ban to “Support your Clubhouse” that will be put up to encourage new members.
  - Other new business
- Sandy is working on a poster to support “Burn the Mortgage” campaign and will post in the Clubhouse once finished.

Meeting adjourned 8:10 pm. Minutes submitted by Beth B.