

Anchors Aweigh Club, Inc.
Steering Committee Meeting
Minutes of March 24, 2015

Meeting called to order at 6:45 pm by Chairman, Steve I.

Welcome to all attendees.

Serenity Prayer

Steering Committee Members present: Steve I., Katie F., Lori M., Tom G., Joe P., Vidal.

Board Member absent: Nathaniel L. and Lee Mc M.

Also present: Office Manager Judy B, Clubhouse Manager Mark S. and House committee Chairman Mike L.

Minutes of February 24, 2015 were reviewed and approved as submitted by Secretary Kathleen F.

Club Manager's Report: Mark S.

- I would like to acknowledge our counter volunteer Joanie for her fine work in helping a friend that came in struggling and in distress. She calmed him and offered a cup of coffee and called all the right people to get this fellow the help he was looking for.
- The roof patch job is working.
- Had an intruder in the clubhouse after hours last night. Will address this further in New Business.

Office Manager's Report – Judy B.

- Membership List (as of the 5th of the month) 75, up 2 from last month.
- Utilization Report: 6,691, down 406 from January. Avg. per day 239. Last February: 5,893, February 2013: 4,815.
- Year-to-date utilization is 13,788 vs. 12,599 last year.

Finances:

Regarding the extended absence of our book keeper: Chairman Steve I. states that since it is our Office Manager's sincere desire to continue to work with this young man and the fact that he wants to stay on. We, the board will delay any decision for replacement until next Board meeting.

Office Manager prepared P&L actuals in spread sheet form.

- Net Income January: \$1,503.65.
- Budget for January: -\$453.00.
- End of month Checking Balance January: \$19,746.24.
- End of month Budget Balance January \$18,195.47.
- Net income February: \$16,007.57.
- Budget for February: \$9,552.00.
- End of month Checking Balance for February: \$33,745.29
- End of month Budget Balance for February: \$25,590.17
- We still have money in 1st State Bank that will be moved now that we have checks.
- Our current mortgage balance is \$187,286.01.

Fundraisers:

- St Patty's Day Dinner netted: \$591.25
- Total fund raising efforts for February: \$12,554.29

Progress for this Month:

- Completed the attendance report.
- Currently working on the HSAB application. We plan to ask for money for utilities and also money to be able to continue the new meeting with babysitting that is currently being funded with money from this year's HSAB grant.

- Preparations are under way for the new meeting/babysitting.
- Child-size tables and chairs ordered along with an easel, games, puzzles, and mats for the small ones and a port-a-crib with the money from this year's HSAB grant.
- Arrangements have been made with a licensed childcare provider and the insurance has been secured.
- Liability insurance premium went up by \$637.50 due to two accident reports not child care.

Fundraisers: Lori M.-

- 2nd Annual Spring Fling planned for April 4th. in the garden 1-5pm. Tickets are \$10/\$5
- Spaghetti Dinner in April 18th or 25th. TBA (as per Club Manager).

Treasurer's Report – Tom G. -

- Time to start thinking about having an audit done now that we have the available funds. Approximate cost \$5,000.
- Motion by Lori M. to leave the money from the 1st State Bank account to finance an Audit of Clubhouse accounting. Second by Vidal. Motion accepted.

House: Mike L. Committee Chairman of House expresses his disappointment in switching A/C companies without him being notified and doesn't agree with that decision. Board apologies as we were under the assumption that Mike was in on the decision making process. Questions \$350 bill submitted by current company.

Grant Report: Judy B. / Joe P.

- Klaus-Murphy: Still waiting to hear.
- Sherriff's Grant: Application completed and submitted.
- HABS : Deadline April 10th.
- BURN: Is a law enforcement program that is handled by the same office for the county that handles the HABS grant. Has promised to supply us with an application in September.

Governance: Steve I. is studying current By-Laws. Will e-mail specific changes to be considered. Any input welcome. **Current By-Laws can be viewed at:** www.anchorsaweigh.com

Garden: Chris S. would like to step down as chairperson of the garden committee. Club Manager has someone in mind to step in her place. Announcement tabled till next meeting.

- **New Business:** Still searching for a candidate for Seat #4 Class A. A lawyer or accounting person would be favorable. Seat #1 and Seat #5 open for re-election in May.
- Clubhouse Manager would like to install a camera at the backdoor to operate after hours as we are experiencing increased intrusion at this point of enter.
- Motion by Steve I to authorize Club Manager to install a security camera at the back door to operate during closed hours of operation, 10PM-6AM. Second by Tom G. Motion accepted.

Adjourned 7:43 PM

Respectfully Submitted,

Kathleen S Ford, Secretary AACI