

Anchors Aweigh Club, Inc.

Steering Committee Meeting

Minutes of January 22, 2013

Meeting called to order at 6:50 pm by Chairman Steve I. Welcome Board members and all present.

Open meeting with the Serenity Prayer.

Steering Committee members present: Arlette W, Katie F, Pony C, Mike G, Dan R, Birch O and Joe P. Also present Lori M, Tom G and Club Manager Judy B.

December 2012 minutes read and approved

Manager's Report: Judy B.

Membership list- Updated 12/6/12. 70, down 5 from last month.

Utilization Report- 5,484, down 288 from November. Average per day 177, down 15 from November. Down 346 from last year's December's 5,830.

Finances: P&L

Net Ordinary Income -December - \$22,369, \$17,369 over budget. Largely due to the yard sale, the Klaus-Murphy Grant that came in earlier and the Sheriff's Grant.

Year-to-date - \$17,731 over budget by \$13,161. \$5,000 was put toward our prudent reserve bringing that total to \$10,000.

Fundraising: Yard Sale- \$17,498. Holiday Train Ride \$792.75 and the 5K Run has grossed \$3,520 so far.

Volunteers: All positions are filled. New employee for the counter am shift, his name is Chris M.

Progress last Month- Christmas Dinner was well attended. New Year's Eve all-nighter was also a great success with meeting throughout the night. All BP data has been gathered. Styro-cups and toilet paper are now being donated. A draft budget for 2013 has been prepared and is in review with the Finance Committee. No cash register solution so far. I'm scheduled to see a demo of a possible solution tomorrow by AccuPOS. Marcus' recommendation. I have a quote from AccuPOS, the Software is \$795 with another \$500 for QuickBooks integration. Support is \$76/month and we are required to sign up for 1 year. Initial payment is \$1,371. Club Manager asks the Board for authorization to purchase new system.

Motion by Steve I.: To authorize Club Manager to purchase new system provided we have a 30 day money back guarantee. Second by Pony C. Approved.

Plans for this Month- Finish HSAB request. Next Attendance Survey held on February 25th. Klaus Murphy work. Prepare for 30th Anniversary celebration and Membership Drive. A picnic is planned on Sunday February 17th from 10am-4pm at Fort Zachary. Flyers are posted in club. Monday February 18th will be the anniversary celebration at the

club with free coffee and cake sponsored by the Steering committee. Also plan on having commemorative t-shirts made, would appreciate ideas for a design. Pet-friendly meetings begin Feb 9th @ 7pm in the garden.

Finance Report: Birch O. Committee reviewed and approved P&L provided by club manager. Budget draft for 2013 is under review and requests Pony's concurrence as fundraising chairperson before finalizing.

Refinancing of mortgage: Finance Committee has three items of business to present to the Steering Committee for approval. Approval of terms, signature authorization and approval of closing costs.

Motion #1. Made by Dan R.: To approve terms of loan as outlined by letter-of-intent dated January 18, 2013 from Iberia Bank. (Attached). Second by Pony C. With no further discussion the motion was approved by unanimous vote.

Motion #2. Made by Dan R.: To authorize Steve Isherwood as signatory. Second by Mike G. With no further discussion the motion was approved by unanimous vote.

Motion #3. Made by Steve I.: To authorize Club Manager to allocate \$4,114.00 as necessary to pay for closing costs as outlined in the 'letter of intent' from Iberia Bank. Second by Dan R. With no further discussion the motion was approved by unanimous vote.

As a condition of this mortgage with Iberia Bank the AACI checking account is to be moved over to Iberia. Club Manager requests that the signators remain the same. That being, Steve I., Birch O., Tom G. and Chris S. Board agrees.

Counter Remodeling: Ongoing preview.

Committee Reports:

Fundraising: Pony C.-5K run will take place February 2nd need volunteers.

Valentine Raffle set. Future fundraiser, 'Anniversary Angle', one dollar per year of sobriety to purchase. Tom G. suggests a St. Paddy's Day dinner as fundraiser.

Fishing Tournament: Birch will ask Sam Kaufman to draft a letter defining AACI's relationship with the Anchors Aweigh Fishing Tournament. This tournament is not taking place this year and may not occur in the future. Steve will meet with Pete T. within the next 30 days to discuss the closure and settlement of bank accounts with regard to the Anchors Aweigh Fishing Tournament and the return of all monies and return/sale of weight scale purchased by Pete T. with AACI funds.

Governance: Dan R. Please announce at all meetings, the membership drive being held Monday, February 18th with free coffee and donuts compliments of the Steering Committee, also the 30th anniversary picnic held at Ft. Zack Sunday 17th. Joe L. has offered to train Club Manager as part of the requirement of the club to become a drop-in center in conjunction with the Care-Center counselors. With the possibility of a rental income for the club during the available day time hours.

Garden: Chris S. Request Board to consider funding the completion of the wooden picket fence along the interior lot line, between the Club and 406 Va. St., and then for providing paint to cover this extension and adjacent concrete wall across the back of the garden.

Motion made by Steve I. to table this item, until Chris can be present for further review. Second by Birch O. Motion accepted.

Request to move glass table and chairs to their original location in the center of the open space behind the smoking section. This item will be handled by Club Manager. Noticing an increase in bikes stored in the garden. This situation is explained by Club Manager as an overnight safety issue and not long term storage.

Grants: Joe P.

United Way: Request for funds (\$2,500) due March 15th.

Klaus-Murphy: We will request maximum amount offered.

Sheriff's Grant: Due Feb. 7th. Steve I will make sure required application is turned in on schedule.

CFC: Combined Federal Campaign-Comes through UW. Deadline for app. Feb 25th.

FSECC: FL State Employee Charitable Campaign. Dead line March 1st.

HSAB: Received.

New Business: Club Manager was given a raise by electronic vote.

Executive Election of Officers; Chairman, Steve I., Treasure, Birch O. and Secretary, Kathleen F. Slate election, all Officers re-elected by unanimous vote.

Due to the lateness of the hour all further business has been tabled.

Adjourned 8:20 pm.

Close with prayer.

Respectively submitted,

Kathleen Ford, Secretary AACI 2012