

Anchors Aweigh Club, Inc.
Steering Committee Meeting
Minutes of the December 18, 2012

Meeting called to order at 6:50 pm by Birch O., in Chairman Steve I's absents.

Welcome Board members and all present.

Open meeting with the Serenity Prayer.

Steering Committee members present: Arlette W., Katie F., Pony C., Mike G and Dan R. Also present Chris S, Mike L and Club Manager Judy B.

Requests for any additional items for discussion or motions to be added to the agenda, please contact Katie F. Secretary AACI @ ford7thpower@bellsouth.net or call 305.294.7443/305.304.7711 or Steve I. Chairman @ kwatty82@gmail.com or 305.849.5418.

November minutes read and approved.

Manager's Report: Judy B.

Membership list- Updated 12/6/12. 75, up 1 from last month.

Utilization Report- 5,772 up 249 from October. Average per day 192 up 14 from October. Up 724 from last year's November's 5048.

Finances: P&L

Net Ordinary Income - November - \$4,954 - \$615 over budget. Year-to-date - (\$4,638) - under budget by (\$4,235). Subtracting out the \$4,575 leaves us plus \$743 over our budget year-to-date. We were ahead because of the \$10,000 from Klaus Murphy but as of November 30th we had not yet received the money from the Sheriff's grant.

Progress last Month: We switched over to QuickBooks Point of Sale again on November 1st. Lots of challenges. Mid-November, the dating system went down, on November 29th, the whole system stopped working. New hardware has been ordered, spent less than requested. Marcus got the old system up and running. Two members were suspended. One for a week, one for 30 days.

Plans for this Month- Christmas Dinner starts about 1:15p.m. We need volunteers to help set up, clean up and cook. There are sign-up sheets in the lobby.

China from N/A group has offered to collaborate with Club Manager on an event for New Year's Eve night.

Volunteers: All positions are filled. A counter staff member will need time off for a planned surgery.

Fundraising- Holiday Train ride netted \$795 and Holiday Gift and Yard Sale netted \$17,663.86. No fund raisers are planned for January.

Club Manager would like to put \$5,000 into Prudent Reserve.

A motion was made by Pony C. to put 5K into Prudent Reserve. Second by Dan R.

Motion accepted.

Finance Report: Birch O. A mortgage refinance package is still being researched.

Budget for 2013 A request was made by Birch O to have a draft of the new budget completed by Club Manager in time for next Finance Meeting.

Committee Reports:

Fundraising: Pony C.5K run will take place February 2nd need volunteers.

Holiday Gift and Yard Sale: Katie F. Current tally for the Yard Sale/Silent Auction is \$18,113 gross. Expenses \$449.14 has been submitted bringing the net profit so far to \$17,663.86.

Fishing Tournament: Scheduled for May. Need a committee.

Grants: Joe P.

United Way: Club Manager and Steve I. completed 'progress report' required by UW.

Klaus-Murphy: Received \$10,000. They asked us to submit for 'Capital Funds'. Training for staff and volunteers so club can be used as a drop-in center per Klaus-Murphy was discussed. Further investigation needed.

Sheriff's Grant: Received \$7,800 (will show up in December budget).

HSAB Received \$2,200. Requested info will address in January by Club Manager.

Governance: Dan R. BP follow-up. Claim needs to be filed in next 30 days.

Garden: Chris S. We need to bring in an arborist which will cost around \$1,000. Will schedule it for around June.

Old Business .

Follow up date for Sustainability Board Meeting needs to be addressed.

Pet friendly meetings.

New Business: Club Manager would like some time off in mid- January. Dan R suggests Judy seek a suitable replacement to fill in during her absents, perhaps Steve I. can help out.

There was an electronic vote of motions by the Board regarding bad behavior and appropriate action in dealing with such situations. A motion was made by Pony to give Club Manager full authority to suspend any person from the club premises for up to 30 days. Second by Dan R. Motion accepted.

Unfinished Business: *Memorial tree project postponed due schedule conflict.

Date for next Attendance Survey. Newsletter coming soon, to receive it electronically, there is a sign-up sheet is at the counter.

Close with prayer

Respectively submitted,

Kathleen Ford, Secretary AACI 2012