

## **Anchors Aweigh Club, Inc.**

### **Minutes of the May 22, 2012 Steering Committee Meeting**

Meeting called to order at 6:50pm by Chairman Steve I. Followed by the Serenity Prayer.

Steering Committee members present: Steve I, Katie F, Dan R, Mike G, Chris S, Sam K and Birch O. Also present: Club Manager Judy B, Arlette W, Pony C, Edward W and Mike L.

Motion to accept March and April minutes and also May election minutes. Second by Dan. Motion accepted.

#### **Manager's Report-Judy B.**

- Membership list-86, down 1 from last month.
- Utilization report-
  - 5369, down 452 from March. Avg. per day, 179, down from 188 in March.
- Budget- Rents and counter sales are down as per the season, but I have budgeted for that.
- Profit and Loss- Year-to-date we are only behind our budget about \$392.
- Net Ordinary Income- April-\$5,816 more than budget. We received \$1500 from an anonymous donor to replace our cooler that died, and \$1000 from another anonymous donor. Also \$500 was donated by Tom G's friends in honor of his birthday.
- Fundraisers- We had no fundraises in April but we did receive \$125 from the silent auction fundraiser in March, "We Are Not Saints", for a total of \$2,587.56.

- No report on the Fishing Tournament
- Volunteer report- We need the Saturday afternoon (1-4pm) position filled.
- Progress last month- I started a Hurricane Plan, purchased a new Cooler and signed the Club up for recycling. The Big Books were donated to the Patterson House and we replaced the 12 Big Books that went missing for Back to the Traditions Group at a cost of \$90.24. We are now signed up for regular air conditioning maintenance.
- Plans for this month- Finish the Hurricane Plan, get a new refrigerator, write Conflict of Interest Policy. Check with Jack F. to see if “Mama Jack is Back” (spaghetti dinner)-Wednesday, June 13<sup>th</sup>. End of report.

#### **Treasurer’s Report: Birch O.-**

- Profit and Loss reviewed and approved.
- Birch introduced a motion to approve up to \$400 for an Elevation Certificate. This will be used to establish our Flood Insurance Requirements. Seconded by Dan. Discussion followed. Motion passed unanimously.
- Mortgage-Finance Committee is shopping around for new rates.
- 2011 taxes were reviewed and approved by Finance Committee.
- We had a \$600 savings over last year’s tax preparation accounting fees due to Judy’s hard work and diligence in collecting needed paperwork.

#### **Committee Reports**

- House- Mike L.-N/A room A/C spitting water. Roof fared well during these past rains. No apparent leaks. The window in office is leaking will need to be caulked. Fundraising- Mike G. Fishing Tournament went well; we had

twice the boats as last year. Pete T. absent, no report on numbers. We need to get Pete's 990 from the Fishing Tournament filed. Steve and Mike will schedule appointment with Pete T.

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- Dan introduced a motion to approve a Standardized P&L form with a spread sheet that we will use for all fundraising events. Steve seconded. Motion passed unanimously.
- There will be a Golf Tournament in the fall.
- Garden-Chris S. Thank you Judy et al for cleaning up the garden.
- Grants- Joe P. Absent. No report.
- United Way-Dan R. No report.
- SAFF-Dan R. Nothing to report.
- HSAB-Our first time applying. Joe will not be able to make the meeting in Marathon next Tuesday 29<sup>th</sup> 8:30am. Steve will try to attend.
- Governance-Dan R. The thermometer is posted. Thank you Deborah Anne for all her hard work on that project. The 2011 amendments to the ACII By-Laws have been posted.
- All Board Members went through the membership list and selected members to meet with to discuss the State of the AACI report, collect e-mails and distill relations with committees and involvement.
- Still working survey development.

- Set up a time to meet with new Board Members (Arlette W. and Pony C.) for orientation and Ops Manual.

**Old Business:** None

**New Business:** Dan introduced a motion to approve a Consent Agenda.

Explanation of Consent Agenda: All reports will be posted by Secretary five to seven days before scheduled Steering Committee meeting, if there are no questions, reports will be accepted without further reading. Pony C. seconded. Motion accepted.

Meeting Adjourned 8:15pm.

Respectfully Submitted,

Katie F, Secretary AACI 2012

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