

Anchors Aweigh Club, Inc.  
Minutes of the February 21, 2012 Steering Committee Meeting

Meeting called to order: by Chairperson Steve I. at 6:50pm., followed by Serenity Prayer.

Steering Committee Members Present: Steve I., Dan R.; Chris S., Birch O., Katie F., Eric L. Mike G. not present.

Also present: Judy B., Pete T. ,Paul T., Arlette W., Tom G., Lynn A. and Edward V.  
Chairperson's Welcome; Acknowledging club members present and asking for any issues to be discussed or motions from the floor to add to the agenda. None were forthcoming.

Minutes of the January 17<sup>th</sup> Board meeting read and accepted.

Manager's Report-Judy B.

Utilization Report; Attendance numbers rose throughout the month of January. Utilization was 6,147, up 317 from December. Average per day, 198. Memberships are 74, up 10 from last month. As of Monday (Feb 13) morning, 28 monthly and 14 annual memberships had been sold in Feb. for a total of \$1,680. Judy presented a new format for P&L.

Judy would like to explore options to pay off installments from last year for Windstorm and Liability and D& O in March. Tom asked 'How much escrow'. Insurance escrow is \$9,600 annually.

Payroll expense questions were answered by Judy.

There were no fundraisers in January.

We now have free Wi-Fi in the clubhouse and garden, installed by a member/donor.

QuickBooks is up and running. Kathy M. has produced a report.

A back-up system for QuickBooks has been donated and installed. The system backs up every night at mid-night. Steve asks 'what's the name of the systems'? Judy will report back.

Southernmost Group has donated \$2,000.00 to the club house, (money received in basket ).

Judy talked to counter staff about their duties. Birch asked if Tim could take on more training of volunteer counter staff. Judy replied, he already does a lot of that and other duties not asked of him. Mike L., Tim always steps up to help with house repairs. Lynn A. would like to see counter staff do more selling of memberships and merchandise. Pete T. states payroll is already too high.

MOTION: By Birch to approve a raise for Tim. Dan R. second. Motion passed.

GSF Refund \$1,306.91

Treasure's report Birch O. SEE ATTACHED SHEET: Treasure Committee will meet again in two weeks (1<sup>st</sup> Sunday of the month). One of our goals is to form a proposed annual budget. Signatory changes to reflect new Board Members.

Committee Reports:

House Mike L. Nothing new regarding roof condition, both Mike L and Mike G have inspected the roof and see nothing of immediate concern. Any water leaking inside is wind driven.

Finance Paul T. ask Birch

Fund Raising Mike G. Steve spoke to Mike G. he is out of town but is working on the Golf Tournament. Chris S. suggests talking with Betsy (?). She is a golf enthusiast and may be of some help.

Grants Klaus Murphy- Dan R. Hasn't heard anything more.

United Way Joe Pais supplied Steve I with documents for his signature to pursue this grant, Dan R. gave Steve I additional forms for the 2012 budget. Judy will supply additional info requested by United Way as per Dan R.

SAFF Dan R. Steve I. will be attending a meeting March 14 at the Marathon Government Center

Fishing Tournament Pete T. Laminated posters are ready to display in the club house and around town. Sponsors are still being sought, request to Board members to talk to their 'boating friends' etc.

Yard sale Postponed until further notice.

Comedy Nite: March 24<sup>th</sup> Contracts have been signed and venue (KWHS) is secured. Time: 8PM. Tickets are printed and for sale at the counter and on the Webb site. Posters are ready to display in the club and around town. Advanced PR is needed. Stories to be written and submitted etc., Chris S. passed out a workers list (see attached). Some Board members and volunteers will meet Sunday March 24<sup>th</sup> at 9 AM in the N/A room for further discussion. The clubhouse is paying 1/3 of the airfare cost for the comedy troupe and a portion of their expenses from Miami? CHRIS IS THIS CORRECT?

Lynn A. questioned the adult content of the show.

August Pool Party: Mike L. Still on schedule.

Valentine Raffle: Judy/Katie F. Gift basket raised \$1,105.00.

Meditation Sail: \$1,144 was raised.

United Methodist Church: Pete T. Steve I. Couldn't make meeting, Pete gave brief overview to church elders, no further discussion yet from the Pastor. Steve I. asked 'is there a time table for discussion'? Pete, no.

Garden Committee: Chris S. reports volunteers trimmed back all vegetation and power-washed all garden chairs, tables, bricks, walls, fence, porch, etc. on Friday last. And at some point in the next few months, would like to: repaint porch floor and railings with colors to be determined. Additionally, a 'wish list' of improvements and repairs, (See Attached).

Governance: Dan R. recommends Joe Pais for Class A membership. Mr. Pais is a former city commissioner and grants writer. Steve I recommend Sam Kaufman, he is very civic and community minded.

MOTION: To extend invitations to Joe Pais and Sam Kaufman to become Class A members of Anchors Aweigh Club Inc. Motion seconded and approved.

Chris S. suggested a new fundraised at the '6D Cinema' on Eaton St. Sue B.? ASK CHRIS

Lynn A. volunteered to visit the venue as a possible fundraising site.

Pete T. suggests we should have 4 or 5 bigger fundraising events instead of one every month.

Birch O. suggests we have signature fundraisers; Fishing Tournament, Comedy Nite , Holiday Yard Sale, and Meditation Sail. Annual events.

Tom G. We are a social club, we need social events. Lynn A. so many people that walk through the doors can't afford to attend so many events.

Old Business: Discussion to implement background checks was tabled till a later date, TBA.

Medallions: Chris S showed a sample of special medallion, onetime cost of die, \$550.00. Eric L. asks 'what is the life of the die? Cost of individual coins, \$4.00- \$4.50. Further discussion to follow.

Wish List Thermometers: Debra Ann in still working on it.

Eric's Webb site is on hold.

Meeting Adjourned 8:25PM

Respectfully submitted, Katie F. Secretary for 2012

AACI Finance Committee

29 Jan 2011

Persons Attending

Birch O (Chair) Paul T Judy B Dan R

The following was discussed. 1.

A review of the duties of the Treasures (Birch O) was made

a. Signature Authority

B.

Review of bank Account balance (on line access)

c.

Meets with club manager once per week

d.

Chairs the Finance Committee

2.

Goals of the Finance Committee

a.

Develop an annual budget

b.

Report on this budget throughout the year

c.

Review Grants

i.

Sherriff's Grant

ii.

Claus Murphy Grant

iii. United Way Grant

iv. Albertsons Program

d.

Find a way to have heavily discounted coffee or free coffee at the club. Judy is going to determine how much revenue coffee sales actually generate for the club.

3.

A review of the 2011 Budget developed by Judy was made

a.

The current budget has a net deficit of \$12,000 dollars which has been put into June as a \$12,000

dollar fundraiser. This fundraiser has not been identified yet. Decided to pull this out and show

a

deficit until this can be identified.

b.

Fundraiser activities without historical history will be broken out in a separate row. (Spring Fling)

c.

Budget indicates a net add to the prudent reserve of \$4,570 dollars.

d.

Extensive discussion on the following

i.

Membership drive: This needs to be pushed for February: Founders month

ii.

Individual fundraiser events

1.

Meditation sail/valentines day raffle

2.

Spring Fling (new event)

3.

Fishing Tournament in May

4.

Pool Party

5.

September

6.

50/50 and sobriety fest

7.

Yard sale.

Other:

Meditation sail is planned for every 6 months

No one has stepped up to do a Golfing Tournament.