

Anchors Aweigh Club, Inc.
Minutes of the January 17th Steering Committee Meeting

Meeting called to order; by Chairperson Steve I. at 6:51pm. Followed by Serenity Prayer.

Steering Committee Members Present: Steve I., Dan R., Mike G. Chris S. Birch O. Eric L and Katie F.

Also present: Club Manager Judy B., Finance Com. Chair Paul T., Fishing Tournament Chair Pete T., House Com. Chair Mike L., and Arlette W. and Lynn A.

Chairperson's Welcome: Acknowledging club members present and asking for any issues to be discussed or motions from the floor to add to the agenda. None were forthcoming.

Minutes of the December 13th Board meeting approved as read.

Minutes of the January 10th Executive Board meeting approved as read.

Manager's Report- Judy B.

Utilization Report- Membership numbers are up to 64.

2012 Budget report was distributed. Motion was passed to table discussion until February meeting. Cash register crashed and all counter sales figures were lost except for totals. Steve I. asked if there is any way to back up system. Judy B., replied we now have thumb drive, and Quick Books. Kathy M is setting up a QB. program in the system. Quick Books is 2011 and cash register is 2010. We are working on marrying the two systems. Eric L. and Mike G. will work on a wireless system. Eric L. suggests a credit card processing system to bring in added revenue.

Questions regarding Outside Services vs. Payroll expenses were answered by Manager Judy. Judy B. reports that \$4,575.00 was put into escrow for past due insurance and balance should be paid off by May 2012.

Prudent Reserve- \$5,000.00 CD will mature in June 2012.

Volunteers are still needed for the refreshment counter, Manager will post shifts needed on Club information board. Judy reported the average service period for volunteers is about two months. Manager's Report accepted.

Discussion regarding information to be requested for background checks, IE; active warrants, etc. for volunteers was tabled until the February meeting.

Treasure's Reports-Birch O., Will meet with Tom G. for official hand-over in two weeks.

Committee Reports:

House Committee: Mike L. would prefer to make purchases for the clubhouse repairs from Strunk as opposed to Home Depot, as they offer discounts for local purchases. Manager will look into it.

Finance; Paul T. mentions the importance of fundraising, and reminds us to be diligent in involving our club's participation.

Grants; Klaus-Murphy-Dan R.; Application was submitted.

SAFF-Utilization numbers from last year being researched by Judy B.

United Way- Obligation for literature to Offender Reentry Program through WestCare has been fulfilled (ask Dan R. total value of books).

Fishing Tournament-Pete T. passed out new flyer packets and asked to have volunteers to print an additional 500 packet. Dan R. committed to print out 50 packets. Sponsors committing now will be guaranteed a logo spot on event tee-shirt. Dan R. will establish Face Book account for tournament. Steve I. will approach Fairbanks Construction. Dan R. will approach Pier House.

Yard Sale-Katie F; planning sale in March, date not set yet. Location, Birch's house.

Full Moon Meditation Sail- Birch O. Tickets for sale at the counter.

August Pool Party-Mike L. needs input and volunteers.

Sweetheart Social- Cancelled due to schedule conflict with Sunset Round-up fundraiser.

Steve I. will approach Marcia regarding Sunset Round-up schedule to avoid future fund raising conflicts

Garden-Chris S. Faucet replaced on garden hose. Volunteers needed for weekly clean-up.

Governance- Dan R. posted on web-site for Class A members. Lots of interest. Let's reach out to grants writers, etc. Dan also pointed out that fundraising predications needs to be encouraged.

Old Business: Club Financials POA-Dan R will discuss with Judy B. details on spread sheet.

Plasma TV-Mike G. will look into it. Chris S. hopes we can get it soon.

United Way books were distributed by Manager.

Dan R. will arrange for and pick up "community partnering" customer cards from Albertsons for 1% cash back donated to club house. Also Dan is looking into a materials donation request once we determine what we may need, from Home Depot.

Mile G. would like a \$92.00 reimbursement for expenses for new bulletin boards.

Policy will be set for 90 days posting of members' business cards etc. or for housing and job related requests on 4x6' index cards obtained from club manager. Renewal after 90 days by approval of club manager. The Board unanimously agreed.

Judy B. reported she attended the United Way workshop.

Tee-shirts are selling well along with all other merchandise.

New Business: February is Membership Drive Month. Benefits for membership will be posted. It is hoped Tom G. will again spearhead this drive. Leadership and planning needs to be determined ASAP.

Founder's Day celebration February 17th. Club will offer free coffee and cake with donations accepted. Four Board members, Dan R., Mike G., Mike L. and Chris S. have pledged to donate \$20.00 each to offset costs of free coffee, etc. thus far.

Special medallions selling fast, more ordered. The Board thanked Mike L. for fabricating the lovely display case. Mike G. suggested acquiring 'Anchors Aweigh' logo-imprinted medallions. Eric L. agreed to look into it.

Dan R. suggested posting illustrations of two thermometers on the Club Information board; one showing donations earmarked to cover operating expenses, the second to indicate the mortgage balance declining as donations to pay off the mortgage are received. He also suggested posting a Wish List and a sign-up sheet for labor and materials donations.

Mike G will work on golf tournament fund raiser and brain storm additional fund raising ideas. Chris suggested a Fundraising Committee meeting be set. Paul T. expresses the need for all groups to participate in fund raising.

Judy B. announced a gift basket will be raffled off for Valentine's Day; \$10 ticket price was set. Basket and advertising expected to be on display on February 1st.

Eric L. is setting up a new web business to support 15 non-profits and would like Anchors Aweigh to be one of the beneficiaries.

Dan R. suggests posting two 'thermometers' showing. One showing upward growth of dollar amounts of what the club needs to keep our doors opened and the other to show downward motion of mortgage owed. Also suggests posting wish list of labor and materials donations. The Board is in agreement.

Mike G. will work on golf tournament fund raiser and brain storm additional fund raising ideas. Paul T. expresses the need for all groups to participate in fund raising. Raffle of Atocia gold cones will be revisited.

First payroll was made with new payroll company. Judy reports all went well.

Board is awaiting Southernmost Groups' decision on \$3,500.00 donation. Money has been deposited in bank.

Pete T. reported United Methodist Church, is looking for a flagship charity. He would like to make a presentation recommending Anchors Aweigh as recipient. Pete needs official Mission Statement . Presentation is to be given tomorrow, January 18th. Steve I. will try to attend with Pete.

Comedy Nite 'We Are Not Saints' suggested date March 24th. Ted Healy handling booking. Chris S. is following up on this.

Date of January 31 had previously been set as workshop revise AACI Ops. manual. No action was taken to reconfirm or deny. This matter still needs to be addressed.

Chris S. agreed to call facilitator Maryanne Lepre-Nolan to determine date for 2012 Strategic planning retreat.

Announcement:; None

Adjourned: 8:26PM.

Respectfully submitted,

Katie F. Secretary for 2012