

Anchors Aweigh Club, Inc.  
Steering Committee Meeting  
Minutes of March 22, 2016

Meeting called to order at 6:45 pm by Steve I.

Serenity Prayer

Steering Committee Members present: Secretary Katie F, Treasurer Tom G, Lori M, and Lee McM.

Board Members absent: Nathaniel L, Joe P and Vidal.

Also present: Office Manager Judy B, Club Manager Tim B and House Manager Mike L.

*Minutes* of February 23rd *meeting* read and approved.

*Club Manager's Report*: Tim B: Volunteers shifts available for counter positions. Will approach Kathleen C. as a possible source for shift volunteers.

*Office Manager's Report* – Judy B.

- Membership List (as of 5<sup>th</sup> of month) 57, down 2 from last month.
- Utilization Report: 6,375, down 1,120 from last month. Avg. per day 185. Last February 6,642, February 2014: 5,893. Cumulative total for the year is 11, 870.

**Finances:** Profit & Loss

- Net Income February \$7,076.80
- Budget for: February: \$11,679.00
- End of Month Checking Balance: \$18,610.29 not counting roof fund money.
- End of Month Budget Balance: \$18,280.82
- End of month Mortgage Balance: \$113,940.20
- Paid \$3,084.82 General Liability bill and have transferred money from the escrow account to cover the cost.

**Fundraisers:**

- St Paddy's Day dinner netted \$965.00.
- Amazon Smile: \$24.61

**Treasurer's Report** – Tom G. See Officer Manager's Report

**Grant Report:** Judy B. /Joe P.

- Klaus-Murphy: Susanne Moore delivered matching funds check for roof repair.
- Sherriff's Grant: Meeting to decide allocations April 13<sup>th</sup> 6:00 pm in Marathon. Chairman Steve I offers to attend. Treasurer Tom G offers as well.
- United Way: \$1.51
- HSAB: Will work on grant application.
- Did not receive a grant from Community Foundation of the Florida Keys. Had requested \$6,250 to buy or help pay for the new air conditioner in the AA Room.
- Home Depot is offering a grant, Steve I will investigate.

End of Report.

**Officer Manager then tenders a two week notice of resignation. Last day will be April 5, 2016.**

Office Manager will be in the office during regularly scheduled hours for the next two weeks: Monday 7:30 am – mid-afternoon.

Tuesday 5:30 PM - 8:30 PM

Wednesday 11 AM- 4 PM

Thursday 8:30- mid-afternoon

**Fundraisers:** Lori M.

- Easter Basket Raffle will be drawn Sunday at 7 P.M.
- September 10<sup>th</sup>, Harvest Dinner at St. Paul's.
- Will look into St Paul's as a venue for the Holiday Silent Auction.
- April, month long 50/50 raffle, \$1 per ticket, 6 for \$5.
- Meditation Sail TBA

**House:** Mike L.:

- Tenting is complete, HVAC will be repaired then roof repaired. Replacing three drains and then will be laying three layers of roof coating. Coating will have a 10 year warranty.

**Garden:** Chris S. Uneven bricks need to be tended to along with porch paint and non-skid strips.

**Governance:** No Report

**New Business/Unfinished Business:**

Tom Swain, prospective for candidate for Seat 4 Class A. Board member was unable to attend due to schedule conflict.

Tabled till next meeting: Steve I. will seek advice from Community Foundation of Florida Keys regarding Standardized Book keeping (best practices).

Next Board Meeting April 26, 2016.

Adjourned 7:45 PM

Respectfully Submitted,

Kathleen S Ford, Secretary AACI

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Steering Committee Minutes  
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