

Anchors Aweigh Club, Inc.  
Steering Committee Meeting  
Election Class B Seat 1 and 2  
Class A Seat # 9  
Minutes of May 24, 2016

Meeting called to order at 6:45 pm by Steve I.

Serenity Prayer

Steering Committee Members present: Secretary Katie F, Treasurer Tom G, Lori M, Lee McM and Vidal.

Board Members absent: Nathaniel L, Joe P and.

Also present: Club Manager Tim B, Office Manager Nancy Rose, Ruth C, Mike L Chris S and Kenny J.

**First order of business: Election** Class B Member Seats 1 and 2 and Class A Member Seat 9.

Presided by Secretary, Kathleen Ford.

Seat #1: Kathleen F nominates Kenny Jones. Questions posed to Kenny. Discussion by attendees follows. Vote taken, Kenny Jones is elected by unanimous vote to Seat #1 of the AACI Steering Committee.

Seat #2: Kathleen F. nominates Lori Marshall. Questions posed to Lori, discussion follows. Vote taken. Lori Marshall is elected by unanimous vote to Seat #2 of the AACI Steering Committee. Lori steps down as Fundraising Chairperson.

Seat # 7: Tom G nominates Tom Swain for Class A Board Member. Tom is not present but has offered his services as Class A member. Tom Swain is elected by unanimous vote.

New Board Members will take office at our regularly scheduled meeting June 28.

Gavel is passed back to Chairman Steve I. for regular Steering Committee business.

*Minutes of April 26* read and approved.

*Club Manager's Report:* Some repairs on the porch are needed.

*Office Manager's Report* –As per Steve I. Nancy Rose our new Office is working with Tom G to get up to speed with office duties. Working to gather documents for HSAB grant. Volunteer book keeper Mary F. will be absent the three months this summer.

Office Manager Nancy Rose offers thanks for being selected for position.

**Treasurer's Report** – Tom G. We will have a finance committee this Thursday 6:30 PM.

**Finances:** Profit & Loss: Running short on funds. We need a fund raiser

- April deposits:
- Budget for April
- End of Month Checking Balance: \$500.00. We need to transfer funds from escrow account.
- End of Month Budget Balance:
- End of month Mortgage Balance: \$110,874.00
- Prudent Reserve: \$20,071
- Building Fund: \$30,285 (Klaus-Murphy 2008)
- Escrow Account: \$9,000 (insurance funds).
- We will receive \$1,000. GSF and \$21 from Amazon Smile.
- Discussion regarding the removal of Birch O on checking account as per his wishes.
- Motion: Authorize the removal of Birch Ohlinger as signatory on First State Bank checking account.

**Grant Report** Joe P.

- Klaus-Murphy:
- Sherriff's Grant: Will submit reimbursement when bills are paid.
- United Way: Item will be removed from agenda as their focus has changed to nutrition.
- HSAB: Gathering documents now. July 14<sup>th</sup> in the next meeting of Grant Board.

**Fundraisers:** Lori M.

- September 10<sup>th</sup>, Harvest Dinner at St. Paul's. Will bring suggested menu to next meeting.
- St Paul's will be the venue for the Holiday Silent Auction. Friday December 2<sup>nd</sup> 2pm-7:30pm and Saturday December 3<sup>rd</sup> 9am-12pm.
- 50/50 raffle, \$1 per ticket, 6 for \$5 as an ongoing fundraiser.
- Meditation Sail TBA. Waiting to hear from Shawn from Sebago. Lee will pursue Shawn.
- No fundraisers scheduled for June and July, open to suggestions.

**House:** Mike L.: Roof is done. Offers handout for follow-up care for roof repair to insure warranty. Recent rain suggests no leaks. Ordered lights for garden and discovered outlet on outside wall that may be cause to outages.

**Garden:** Chris S.: Have brought in bougainvillea and silver buttonwood to add color to garden. Board member asks that Clubhouse Manager speak to Jethro regarding unnecessary garden watering as this task is currently being tended to and under the constant care of Ed R. Thank you again Ed for all the hard work and tender loving care given to the garden. Chairman Steve I will speak to Jethro.

**Governance:** No Report

**New Business/Unfinished Business:**

Steve I has reached out to Community Foundation of Florida Keys regarding Standardized Book keeping (best practices). No work back yet. We will table this item until the next meeting in June.

Lee M reminds the urgent need to have a Fund Raiser Chairperson and perhaps other/all groups could be asked to be involved in fund raising effort.

Next Steering Committee meeting; June 28<sup>th</sup> 6:45 PM.

Adjourned 7:45 PM

Respectfully Submitted,

Kathleen S Ford, Secretary  
AACI May 24, 2016

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