

Anchors Aweigh Club, Inc.  
Steering Committee Minutes  
August 23,2016

Meeting called to order at 6:45 pm by Chairman Steve I.

Serenity Prayer

Steering Committee Members present: Chairman Steve I, Treasurer Tom G, Lori M, Lee McM, Kenny J.

Board Members absent: Secretary Katie F, Joe P Vidal, and, Tom S.

Also present: Office Manager Nancy Rose, Ruth C and Charlie.

*Minutes* of July 26 read and approved.

*Club Manager's Report:* As per Chairman Steve I. Club Manager Tim B will resign as of Friday. One person applied to the full time position and one person applied for a part time position as Club Manager. Options to consider for Club manager position: create two-part time positons as opposed to one full time position.

- We now have in hand written guarantee/warrantee for roof work from Mike L.
- E-mail account is up and running.
- Lights in garden being addressed by the Houseman Mike L.

*Office Manager's Report:* Nancy Rose:

- Ward and Meyers completed taxes for 2015 and has been paid for serveries rendered \$1,500
- Donations: 50/50 proceeds \$84.50
- Deposits: \$7,865
- Made installment payment for insurance of \$3,599. Will pay remaining \$2,400 (due Dec 19) when Sheriff's Grant come in.

Membership List:

- Utilization: 4,369

**Treasurer's Report** – Tom G: See Office Manager's Report

**Finances:** Profit & Loss:

- End of month Mortgage Balance: \$

**Grant Report:**

- Klaus-Murphy: See Treasurer's Report
- Sherriff's Grant: Now that all insurances are paid we can submit request for reimbursements.
- HSAB: New grant award \$20K. Have received and deposited \$10,532.76. Can now submit paid insurance receipts to be eligible for \$5,667.39 this month.
- FDLE: We will apply.

**Fundraisers:** Kenny J. and Friends

- September 10<sup>th</sup> 7 PM Saturday, Harvest Dinner at St. Paul's. Sponsored by the Attitude Adjustment Group. 100 tickets @ \$20 each. Speaker Pony C. Signage and sign-up sheets posted.
- Holiday Silent Auction at St Paul's, Friday November 25<sup>th</sup> set up. Saturday 26<sup>th</sup> auction. 'Anonymous Angles' theme. Posted on Facebook. Donation forms will be supplied and donation are being solicited and requested.

- 50/50 raffle, \$1 per ticket, 6 for \$5 ongoing fundraiser at the counter to benefit Clubhouse.

**House:** Mike L.: As per Steve I.

**Governance:** No Report

**Garden:** No Report

**New Business/Unfinished Business:**

- Class A Board Member Seat #8 open.
- Motion by Lee 'Schedule an emergency meeting for no later than Sunday with current Club manager and Office Manager and Board members to discuss in detail specifics of job description/management/recruitment/operation of Club manager. Seconded. Motion carried.
- Motion by Lee 'Ask each chairperson of meetings to announce recruitment of new club manager'. Seconded. Motion approved.

Next Steering Committee meeting; September 27, 6:45 PM.

Adjourned

Respectfully Submitted,

Kathleen S Ford, Secretary AACI