

AACI BOARD OF DIRECTORS MEETING 3/26/19 MINUTES

Meeting attendees: Judy B. Beth M., Lori M., Chris S., Tom G., Birch O., Tom S., Leo W., Maria P. and Brigham T.

Maria email: mariaathanasia@gmail.com

Brigham email: BrighamThompson@yahoo.com

Birch email: kwbirch@gmail.com

Leo email: leo23011107@gmail.com

Birch moved to approve the minutes from last month. Lori second. Motion carried.

Board members are:

Judy Blumenkranz- Board Chair

Beth Moyes- Secretary

Leo Waters- General board member

Chad Will- Treasurer

Lori Marshall- General board member

Tom Swain- Board member (finance, grants)

Chris Stone- Garden committee

Brigham Thompson- General board member

Birch Olinger- General board member

Club Manager's Report: Need two new signers on the bank account. Tom recommends Lori and Judy. Motion approved. Both will stop in to get this taken care of.

Wages – Mark's wages have been approved through 3/31/19. He works 35 hours per week. Lori stated that his contribution has been of great value. This was agreed by the group. Motion to continue Mark's position as club opening person. Motion second by Judy and passed.

The renewals and emails will be tracked by card that member fills out. Cards will have spots for annual or monthly membership. Current membership list shows only 58 members.

Westcare has been talking to Tom. Depoo and Westcare are giving the clubhouse info on detox and in-patient detox. This will info will be placed in the list of resources. Tom G. will be getting a supply of Narcan, which can be used for opioid detox by squirting up nose. It is harmless if not needed.

Spalling – Monster Masons was recommended to Tom, but they haven't called back yet. The spalling is due to the building settling and is not urgent.

Human resources: The men's bathroom remodel was discussed. Birch submitted design plans and prices. A waterless urinal was proposed, and although expensive to purchase, will save gallons of water each month. A spring will be put on the door for auto closure, and a partition

will be put between one urinal. There will also be a stall.

Fundraising Report: Judy spoke to Sean from Sebago to schedule a full moon sail fundraiser for Saturday May 18. *Judy will confirm this prior to the next board meeting.*

The St. Patrick's Day event was meant for fellowship, was very well attended, and raised \$250.

Judy looked for the rules that AACI used to follow for monthly and annual memberships but could not locate. It is believed that the memberships must be paid by the 5th of the month. *This will be discussed at the next meeting.*

Judy has made a list of local referrals for staff and volunteers. *Question – what could be a way to have a list of people available for 12 step calls?*

Treasurer's Report: Chad W. not available.

Finance Report: Maria and Tom S. working on the financials and will submit report at *next board meeting.*

Garden Report: Chris S. stated that some chairs need to be welded. Discussion of a *grant/donation for new chairs* was discussed.

Maria is working on multiple grants to United Way of the Florida Keys. They will be taking a tour of the clubhouse on 4/18/19 and will be discussing grants for assistance with hurricane needs and relief such as re-building, assistance when evacuating such as how to maintain sobriety during stressful times, securing pets, and how to evacuate when it's mandatory.

CFFK: Will be submitting a grant to them. Last amount received was around \$3000.

HSAB: Deadline 4/26/19. Past amount was \$20,000.

Claus Murphy: This will be a grant for capital improvements such as chairs and the men's bathroom remodel.

Motion to approve Maria to complete basic financial responsibilities and AH Monroe will handle the taxes for AACI for a rate of \$650/month. This will be a one year plan, and efficacy will be evaluated at the first quarter of 2020. Motion made by Beth M., second by Birch O., and passed.

AH Monroe will review AACI financials and prepare the tax form 990 on an annual basis. Tom S. is negotiating for them to do this for \$200 dollars per month, which would be cheaper than previously paid for the filing of the 990 in the past. Motion to approve presented by Leo W., second by Tom G. and passed. This will be discussed and reviewed annually for value.

New business:

Who can be called for 12 step calls?

Attendance survey will be completed for April.

*Tom G. has attended many of the business meetings and will ensure to attend them all.
“Stuff” in the garden (grills and stuff) and Chris requested that someone assess if this stuff is of
value. Leo will donate a grill if needed.*